



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, April 3, 2019 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	May 1, 2019

MEMBERS PRESENT

Paul Guggenberger, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Bryan Hutchison, Professional Member
Robert Maffia, Professional Member
John Lynch, Public Member
Laura Willey, Public Member (arrived at 1:03 p.m.)
Todd Breck, Professional Member (arrived at 1:40 p.m.)

MEMBERS ABSENT

Herbert Russell, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

James Clark
Nancy Payne
Patrick Ryan

CALL TO ORDER

Mr. Guggenberger called the meeting to order at 1:01 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Lynch, seconded by Mr. Hutchison, to approve the minutes from the March 6, 2019 meeting and Executive Session as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Non-Disciplinary Remedial Hearing – James Clark, #S5-0005375

The hearing went on record at 1:04 p.m. The Board members were introduced. Ms. Singh stated that during the March 6, 2019 meeting, the Board voted to schedule today's hearing for Mr. Clark to show cause as to why the Board should not subject him to non-disciplinary remedial action or order that he submit to a reasonable mental examination. Ms. Singh marked as Board Exhibit 1 three letters from Mr. Clark to Deputy Attorney General Mr. Cleary, Mr. Clark's emails to the Division, and a letter to the Board from Mr. Clark. Mr. Clark was sworn in and testified as to his failure to comply with the post-renewal audit of continuing education as well as the pending disciplinary matter. The Board made unsuccessful attempts to redirect Mr. Clark onto the purpose of today's hearing. The Board went into deliberations. Mr. Clark declined to stay for the duration of the hearing. The Board came out of deliberations. A motion was made by Mr. Ridgely, seconded by Mr. Hutchison, to request a mental health evaluation to assess Mr. Clark is of sound mind to practice architecture and if he doesn't undergo the evaluation within 30 days, his license will be suspended. The motion was carried by Mr. Guggenberger, Mr. Maffia, Mr. Lynch and Ms. Willey. Mr. Breck recused himself. The hearing went off record at 2:11 p.m.

NEW BUSINESS

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to amend the agenda to proceed with Other Business, specifically the discussion on the Handbook for Building Officials, due to the presence of Pat Ryan. The motion was unanimously carried.

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Mr. Hutchison, seconded by Mr. Ridgely, to approve the ratified architect applications of Erik Fritzberg, Peter Bolek, John Borrelli, Peter Gross, Scott Payette, Brad Smith, Heather Olson, Fred Lucas III and Howard Lebold. The motion was unanimously carried.

Complaint Status

#07-02-17 Referred to the Administrative Hearing Unit

#07-02-18 Referred to the Attorney General's Office

Review and Consider Recommendation of Hearing Officer

After review, a motion was made by Mr. Breck, seconded by Mr. Lynch, to approve the recommendation of the Hearing Officer for Lee Smith as written. The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to approve the ratified certificate of authorization applications of CORE Design Group, LLC. and DXU LLC. The motion was unanimously carried.

Ratify Architect Applications - Reapplication

A motion was made by Mr. Breck, seconded by Mr. Ridgely, to approve the ratified application of John Piccirillo. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

After a brief discussion on the JAC handbook and the modifications made by the Board, a motion was made by Mr. Maffia, seconded by Mr. Hutchison, to table these discussions for a later date. The motion was unanimously carried.

Ms. Singh will follow up with the Divisions Director regarding the Bill regarding exempt structures.

Mr. Ridgely reminded the Board of NCARB's upcoming Annual Meeting in Washington, D.C. in June. Mr. Ridgely, Mr. Breck and Ms. Willey all plan to attend.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be May 1, 2019 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Breck, seconded by Mr. Hutchison, to adjourn the meeting at 3:13p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II